EMERGENCY PROCEDURE

IF YOU SEE AN EMERGENCY
- REPORT
  - WARN ANYONE TO IMMEDIATE DANGER
  - INFORM SECURITY 8999
  - NOTIFY OTHER AREAS
  - TELL YOUR WARREN, EXCUSE THE EMERGENCY SERVICE IS CALLED GOOD
  - IF SAFE AND IF TRAINED, CONTROL FIRE/EMERGENCY

IF YOU HEAR A SIREN/BELL
- ALERT
  - FOLLOW THE INSTRUCTION OF WARRENS, ESCORT VISITORS
  - IF SAFE, SHUT DOWN PROCESSES AND/OR EQUIPMENT
  - IF SAFE, SECURE VALUABLES AND PERSONAL EFFECTS
  - BE READY TO EVACUATE USING CLOSEST SAFE EXIT

- EVACUATION
  - LEAVE NOW, ESCORT VISITORS AND PEOPLE WITH DISABILITIES
  - IN A FIRE EVACUATION, DO NOT CARRY OBJECTS
  - IN A BOMB EVACUATION, CARRY ONLY PERSONAL EFFECTS
  - PROCEED CALMLY IN A GROUP TO YOUR ASSEMBLY AREA

ROUTE TO ASSEMBLY AREA

ALLOTTED PERSON TO ASSIST WITH STAFF EGRESS WHERE REQUIRED DUE TO MOBILITY OR VISUAL IMPAIRMENT. WALK TO CSA, GO DOWN IN LIFTS, THEN TO ASSEMBLY POINT.

W3A LEVEL 3

MACQUARIE UNIVERSITY
EMERGENCY PROCEDURE

IF YOU SEE AN EMERGENCY
REPORT
- WARN ANYONE TO IMMEDIATE DANGER
- INFORM SECURITY 9999, NOTIFY OTHER AREAS
- TELL YOUR WARDEN, ENSURE THE EMERGENCY SERVICE IS CALLED 0000
- IF SAFE AND IF TRAINED, CONTROL FIRE/EMERGENCY

IF YOU HEAR A "BEEP BEEP" SIGNAL
ALERT
- FOLLOW THE INSTRUCTION OF WARDENS, ESCORT VISITORS
- IF SAFE, SHUT DOWN PROCESSES AND/oN EQUIPMENT
- IF SAFE, SECURE VALUABLES AND PERSONAL EFFECTS
- BE READY TO EVACUATE USING CLOSEST SAFE EXIT

IF YOU HEAR A "WHOOP WHOOP" SIGNAL
EVACUATION
- LEAVE NOW, ESCORTING VISITORS AND PEOPLE WITH DISABILITIES
- IN A FIRE EVACUATION, DO NOT CARRY OBJECTS
- IN A BOMB EVACUATION CARRY ONLY PERSONAL EFFECTS
- PROCEED CALMLY IN A GROUP TO YOUR ASSEMBLY AREA

ROUTE TO ASSEMBLY AREA

C3B LEVEL 3

— MACQUARIE UNIVERSITY
EMERGENCY PROCEDURE

IF YOU SEE AN EMERGENCY
REPORT
- Warn anyone to immediate danger.
- Inform security 9999, notify other areas.
- Tell your warden, ensure the emergency service is called 0000.
- If safe and if trained, control fire/emergency.

IF YOU HEAR A "BEEP BEEP" SIGNAL
ALERT
- Follow the instruction of wardens, escort visitors.
- If safe, shut down processes and/or equipment.
- If safe, secure valuables and personal effects.
- Be ready to evacuate using closest safe exit.

IF YOU HEAR A "WHOOP WHOOP" SIGNAL
EVACUATION
- Leave now, escorting visitors and people with disabilities.
- In a fire evacuation, do not carry objects.
- In a bomb evacuation, carry only personal effects.
- Proceed calmly in a group to your assembly area.

ROUTE TO ASSEMBLY AREA

C3A LEVEL 3
MACQUARIE UNIVERSITY